

MINUTES OF THE 2ND MEETING OF THE SEAGF OFFICE WORKING GROUP

Date: 21 May 2010      Time: 9.30 AM

Venue: Charoenmuang Room, 2nd Floor, Twin Towers Hotel, Bangkok, Thailand.

Attendance

Present:

Chair:	Maj. Gen. Charouck Arirachakaran	(Thailand)
Members:	Mr. Chaiyapak Siriwat	(Thailand)
	Prof. Charoen Wattanasin	(Thailand)
	Dr. Varin Tansuphasiri	(Thailand)
	Mr. Kasem Inthara	(Laos PDR)
	Ms. Low Beng Choo	(Malaysia)
	Mr. Khin Maung Lwin	(Myanmar)
	Prof. Hoang Vinh Giang	(Vietnam)

Absent with Apologies:

	Mr. Arie Ariotedjo	(Indonesia)
	Mr. Edmund Lim	(Singapore)

In attendance:

	Gen. Bancha Marinpong	(Thailand)
	Mr. Thasnai Mookvichit	(Thailand)
	NOC Thailand Officials and Staff	
	SEAGF Office Staff	

## 1. Welcome Address

1.1. Maj. Gen Charouck welcomed all the members and thanked them for taking time off to attend this 2nd meeting, particularly in view of the unrest situation in Bangkok

1.2. He informed that this 2nd meeting was important to follow-up on the 1st meeting of the Working Group held on 8 April 2010 also in Bangkok, to fine-up and finalise the proposal for the set-up of the SEAGF Office, so that a report and proposal may be tabled for the SEAGF Council's approval at the coming Council meeting to be held in Jakarta on 30 May 2010.

## 2. Approval of the Minutes of 1st Meeting held on 8 April 2010

2.1. As proposed by Mr. Kasem and seconded by Mr. Khin, the Minutes of the 1st meeting of the Working Group was approved.

2.2. The members expressed their appreciation to Mr. Edmund Lim for preparing the Minutes of the 1st meeting and to Ms. Low Beng Choo for her input.

3. Matters Arising from the Minutes The members discussed the matters arising from the Minutes in the following item on the Agenda.

## 4. Progress Report on the SEAGF Office

4.1. Maj Gen Charouck tabled a draft proposal on the set-up of the SEAGF Office to be tabled to the SEAGF Council for approval. He informed the members that the Indonesia NOC has included an item on "Legitimacy of the SEAGF Office" on the agenda of the coming Council meeting to be held on 30 May 2010 in Jakarta.

4.2. After some in-depth discussion, the members agreed to authorise Maj. Gen Charouck to put forward, the attached Report and Proposal on the following matters relating to the set-up of the SEAGF Office to the SEAGF Council for approval at the coming Council Meeting on 30 May 2010 in Jakarta, Indonesia:

-Establishment of the SEAGF Office

-Name of the SEAGF Office

-Terms of Reference of the SEAGF Office

-Structure of the SEAGF Office

-Finance and Operational Budget for the SEAGF Office

-Registration of the SEAGF logo

4.3. It was agreed that proposed amendments to the SEAGF Charter as set out in paragraph 7.1 of the Report and Proposal also be put forward to the Council for approval to set out clearly the establishment and terms of reference of the SEAGF Office, together with related matters and give effect to the Working Group's proposal in paragraph 4.2 above..

4.4. The members also discussed the process of the reporting by the Chief of Office of the SEAGF Office to the SEAGF Executive Committee and SEAGF Council. Prof. Hoang, Mr. Kasem and Mr. Khin expressed the view that for the Chief of Office to have a more effective role, he/she should be

appointed a Vice-Chairperson (with a vote) in the Executive Committee and a member of the Council (with no vote as under the SEAGF Charter, only NOC each have a vote in the Council).

4.5. After some further in-depth discussion, the members agreed to authorise Maj. Gen. Charouck to put forward proposed amendments to the SEAGF Charter as set out in paragraphs 7.2 and 7.3 of the Report and Proposal, to give effect to the Working Group's proposal in paragraph 4.4 above.

#### 5. Adjournment of the Meeting

There being no other matter, the Meeting ended at 12.00 noon, with a vote of thanks to the Chairman.

Minutes recorded by: Ms. Low Beng Choo